



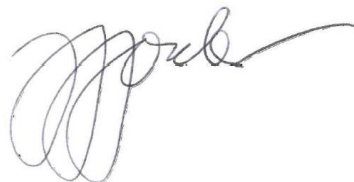
ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: HofC&D/001/21-22
Date of Decision: 07 June 2021

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: HofC&D/001/21-22 Adur Pay & Display Machine Procurement
Decision taken by: Head of Customer & Digital Services
Declaration of Disclosable Pecuniary Interests: I do not have a disclosable pecuniary interest, or conflict of interest.
Decision: To replace the existing 16 pay and display machines in Adur as they are at end of life, with machines that accept cash and contactless payments.
Key Decision: No
Reason For Decision: <ul style="list-style-type: none">• To offer reliable modern cash and contactless payment options for drivers.• To fulfil the requirements of the Off-Street Parking Order.• To maintain the Council's reputation• To reduce the number of faults with equipment and reduce pay and display equipment downtime.• To maintain income levels• The success of the investment will be measured by fault reports, downtime reports, income levels, car park occupancy data, and cash v card transactions.• Two quotes have been obtained due to the supply being of a specialist nature. The pay and display machines currently are networked to a specialised system and no other machines would be able to be networked onto the same system, the system is one which is currently used and all of the Council's car park machines across Adur and Worthing are networked into this system as well as the Worthing on street pay and display machines.
Alternative Options Considered: <ul style="list-style-type: none">• Not applicable in this case

Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		
Consultation:			
<ul style="list-style-type: none"> • Not applicable 			
Background Papers: None			
Contact Officer:			
Jan Jonker Head of Customer & Digital Services jan.jonker@adur-worthing.gov.uk			
Call-in: The call-in deadline for this decision will be 5:00pm on 14 June 2021			



Signed:

Dated: 7 June 2021

Name: Jan Jonker, Head of Customer and Digital

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